

FORM 4

(section 51)

Service and Execution of Process Act 1992 (Cth)

NOTICE TO RESPONDENT

Please read this notice and the attached documents very carefully

If you have any trouble understanding them you should get legal advice as soon as possible

Attached to this notice is an Initiating Application and related orders issued out of the Northern Territory Civil and Administrative Tribunal.

Service of the attached process outside the Northern Territory is authorised by the *Service and Execution of Process Act 1992* if the claim made against you concerns:

- (a) real property within the Northern Territory; or
- (b) a contract, wherever made, for the supply of goods or the provision of services of any kind (including financial services) within the Northern Territory; or
- (c) an act or omission within the Northern Territory; or
- (d) the carrying on of a profession, trade or occupation within the Northern Territory;
or
- (e) a pension or benefit under a law of the Northern Territory; or
- (f) the validity of an act or transaction under a law of the Northern Territory.

The initiating process is served in reliance on item(s) [*letter(s) corresponding to ground(s) relied on*].¹

Your rights

If you think that none of the above items applies in this case, you should get legal advice as soon as possible on what to do to stop the Northern Territory Civil and Administrative Tribunal dealing with this claim against you.

Contesting this claim

If you want to contest this claim, you must take any action set out in the initiating process as being necessary to contest the claim.

If you want to contest this claim, you also must file a Response in the Northern Territory Civil and Administrative Tribunal. You have only **21 days** after receiving the initiating process to do so.

¹ Applicant **MUST** insert here the paragraph or paragraphs from (a) to (f) corresponding to their claim.