

INFORMATION SHEET

CASE MANAGEMENT ORDERS

During a proceeding, NTCAT may issue case management orders requesting parties to:

- Submit evidence by a specified date.
- file submissions before a specified date; or
- advise whether they wish to have a witness present for cross-examination of evidence.

Parties should carefully review the order and consider the timeframe for filing and serving their documentation.

How do I file my evidence?

You should read the NTCAT Information Sheet about filing evidence with NTCAT. This will help explain how to submit large files when you cannot send them by email.

Why do I need an extension of time to file my documents?

Any party (applicant or respondent) needing an extension of time must fill out Form 3—Ordinary Application to request this extension.

Suppose the applicant requests an extension of time and the Tribunal grants that application. In that case, the respondent in the proceeding will also receive an extension of time to file their documentation.

What if the Evidence / Submissions are filed late

Any evidence or submissions filed late with NTCAT will be placed in the file; however, it will be up to the Tribunal Member hearing the matter to determine whether to allow the evidence or submissions.

What do I do to cross-examine the other party's witness?

Suppose you wish to cross-examine a witness mentioned in the other party's evidence. In that case, you must notify the other party and NTCAT as soon as possible and before the deadline specified in the case management orders.