

FORM 4

Matter No.

## APPLICATION FOR EVIDENCE SUMMONS

### PARTIES

APPLICANT/S:

RESPONDENT/S:

### DETAILS OF APPLICATION

NTCAT IS REQUESTED TO ISSUE A SUMMONS UNDER SECTION 89(1) OF THE NORTHERN TERRITORY CIVIL AND ADMINISTRATIVE TRIBUNAL ACT IN THE FORM ATTACHED TO THIS APPLICATION.<sup>1</sup>

PARTY REQUESTING SUMMONS:

PERSON OR ENTITY TO BE SERVED WITH THE SUMMONS:

REQUESTED DATE FOR COMPLIANCE WITH THE SUMMONS<sup>2</sup>:

REASONS WHY NTCAT SHOULD ISSUE THE SUMMONS<sup>3</sup>:

### SIGNATURE

SIGNATURE OF APPLICANT OR APPLICANT'S REPRESENTATIVE<sup>4</sup>: \_\_\_\_\_

NAME:

DATE:

<sup>1</sup> A completed Form 5 must be attached to the Application.

<sup>2</sup> If the summons is to give oral evidence then the usual date for compliance would be the hearing date for the proceeding. If the summons is to produce evidentiary material then a date for compliance before the hearing date (if any) may be requested. The fixing of a date for compliance remains at the discretion of NTCAT.

<sup>3</sup> Provide a brief summary of the facts and circumstances that make the issue of the summons necessary or desirable.

<sup>4</sup> A person signing as representative of a party warrants to NTCAT that he/she has the lawful authority to do so.

**NTCAT TO COMPLETE**

Date Filed:

Receipt No.:

File No.:

Application for Summons Fee Processed: YES / NO

Summons Issued: YES / NO

Amendments Made (if any):

Conditions Imposed (if any):

Date of issue of summons:

Date summons to be complied with:

## FILING YOUR APPLICATION WITH NTCAT

**By Email to:** [AGD.ntcat@nt.gov.au](mailto:AGD.ntcat@nt.gov.au) (scanned copy of the signed original)

**In Person:**

NTCAT DARWIN OFFICE  
Level 1, The Met Building  
13 Scaturchio Street  
Casuarina NT 0810

NTCAT ALICE SPRINGS OFFICE  
Westpoint Building  
1 Stott Terrace  
ALICE SPRINGS NT 0870

**Remote Locations:**

In any Northern Territory Court Facility

**By Post to:**

NTCAT  
PO Box 41860  
CASUARINA NT 0810