



FORM 1

File No.

## DO NOT IGNORE THESE DOCUMENTS

This **INITIATING APPLICATION** and the attached **NTCAT ORDERS** affect your legal rights. If you need legal advice, the following link contains details of legal services available in the Northern Territory:  
<http://lawsocietynt.asn.au/index.php/other-nt-legal-links.html>

### INITIATING APPLICATION

FOR COMMENCEMENT OF NTCAT MATTERS - NTCAT Rule 5

#### PART A – PARTIES

APPLICANT/S:

\* The person or entity making the application.

RESPONDENT/S:

\* The person or entity the application is made against.

#### PART B – APPLICANT/S DETAILS

FULL NAME/S:

ADDRESS:

E-MAIL:

PREFERRED PHONE NUMBER:

ALTERNATIVE PHONE NUMBER:

#### PART C – APPLICANT/S REPRESENTATIVE DETAILS (if any)

FULL NAME/S:

ADDRESS:

E-MAIL:

PREFERRED PHONE NUMBER:

ALTERNATIVE PHONE NUMBER:

#### PART D – RESPONDENT/S DETAILS *(Applicant/s to provide as much detail as known)*

FULL NAME/S:

ADDRESS:

E-MAIL:

PREFERRED PHONE NUMBER:

ALTERNATIVE PHONE NUMBER:

## PART E - JURISDICTION

WHAT IS YOUR APPLICATION ABOUT? *(For guidance please refer to NTCAT publication 'NTCAT Jurisdictions'.)*

SMALL CLAIM

RESIDENTIAL TENANCY

Please specify the address of the premises to which the application relates:

REVIEW OF AN NTCAT DECISION ('INTERNAL REVIEW')

Please specify the NTCAT file number for the decision you would like reviewed:

OTHER

Please specify the Act that gives you the right to apply to NTCAT:

## PART F – ORDER(S) SOUGHT

WHAT ORDER/S DO YOU WANT NTCAT TO MAKE?

IF THE ORDER/S INCLUDE A MONETARY AMOUNT, WHAT IS THE TOTAL AMOUNT YOU WANT THE RESPONDENT/S TO PAY YOU?

NIL

\$1 TO \$1,999

\$2,000 to \$10,000

OVER \$10,000

**PART G – GROUNDS FOR APPLICATION**

WHAT ARE YOUR REASONS FOR SEEKING THE ABOVE ORDER/S? *(Please provide a summary of the facts relating to your application - the summary should be no longer than one page):*

## PART H – OTHER MATTERS

### 1. FEE WAIVER

DO YOU SEEK A WAIVER OF THE APPLICATION FEE ON THE GROUND OF FINANCIAL HARDSHIP?

YES

NO

*(If 'yes' please provide **separately to this form** a summary of your reasons why NTCAT should grant the fee waiver along with any supporting documentation.)*

### 2. EMERGENCY APPLICATIONS

DOES YOUR APPLICATION REQUIRE AN EMERGENCY HEARING BY NTCAT?

(NTCAT aims at dealing with all matters as promptly as possible. An applicant should **only** answer 'yes' if there are circumstances making it imperative that a hearing is held in less than seven days from the date of the application.)

YES

NO

(If 'yes' please provide a brief summary of why you say the application is urgent).

### 3. LATE APPLICATIONS

DO YOU REQUIRE AN EXTENSION OF TIME IN ORDER TO MAKE THIS APPLICATION?

YES

NO

### 4. STAYS

IN THE CASE OF AN APPLICATION FOR INTERNAL REVIEW, ARE YOU SEEKING A STAY OF THE ORIGINAL NTCAT DECISION?

YES

NO

(If 'yes' please provide a brief summary of your reasons why NTCAT should grant a stay).

### 5. ADJUSTMENTS TO STANDARD ORDERS

(This Initiating Application will be issued by NTCAT with standard orders requiring that it be served on the respondent(s) by a particular time – usually 7 days after the date of issue (14 days for interstate respondents).

*If you expect difficulty serving the respondent(s) by that time, you should answer 'yes' below and indicate the extra time you seek).*

IS EXTRA TIME REQUIRED TO SERVE THE INITIATING APPLICATION ON THE RESPONDENT?

YES

NO

*(If 'yes' please specify the extra time required).*

## SIGNATURE

SIGNATURE OF APPLICANT OR APPLICANT'S REPRESENTATIVE:<sup>1</sup> \_\_\_\_\_

NAME OF APPLICANT OR APPLICANT'S REPRESENTATIVE:

DATE:

## **IMPORTANT NOTICE**

**THE RESPONDENT/S MUST BE SERVED WITH BOTH THE SEALED INITIATING APPLICATION AND NTCAT ORDERS**

---

<sup>1</sup> A person signing as representative of a party warrants to NTCAT that he/she has the lawful authority to do so.